

BAPATLA ENGINEERING COLLEGE::BAPATLA
(AUTONOMOUS)

DEPARTMENT OF ENGLISH

Minutes of Meeting -Board of Studies (13th June, 2020)

Members Present:

1. Dr. P.Asha Madhavi, Chairman.  13/6
2. Prof Prakash Kona Reddy, Dept of English Literature, EFLU, Hyderabad.
3. Dr RamaChandra Kalluri, Dept of English, VRSEC, Vijayawada
4. Sri Sai Krishna Kota, Head- Industry Interface, GEC, Gudlavalleru.
5. Internal Members:
 - a. Mr N. Sudheer Kumar, Member.  13/6
 - b. Dr P.V.N. Malleswara Rao, Member.  13/6
 - c. Dr Shabreen Sultana, Member.
 - d. Mr K. Kalyan Kumar, Member.  13/6
 - e. Mr Ch. Suresh, Member.
 - f. Mrs K. Venkata Lakshmi, Member.  13/6
 - g. Mr M. Veeraiah, Member. 

Members Absent:

1. Prof R. Saraswathi, Dept of English, Acharya Nagarjuna University
2. Mrs. Pallavi Bose, Consultant, Virtusa Consulting Services Pvt Ltd, Bangalore

The meeting of Board of Studies (BoS) in the Department of English was conducted online on 13th June, 2020(Saturday) at 10.00 A.M. and the following are the minutes of the meeting

1. The proposed syllabus of the open elective 'Professional Communication' (18EL003) for IV B.Tech -2018 Regulation has been approved by the BOS with some suggestions.

Suggestions made by the Members of BoS

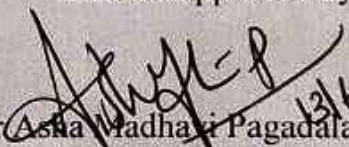
- a. It is suggested to define the scope of research methodologies and documenting methods in the Unit-I (Preparing Project Reports) and is recommended to take the support of domain experts in teaching this unit.
- b. Since practical exposure is needed in imparting this course it is suggested to go for Guest Lectures from the corporate to enhance the effectiveness of the course.
- c. Practical and tutorial classes are recommended to ensure effective Teaching-Learning Processes.
- d. A few modifications were suggested in the content titles- Audience control to Audience orientation, Making Career Changes to Making Career Choices
- e. It is suggested to draft the outcomes more specifically using Blooms Taxonomy.

2. The proposed syllabus of the open elective 'English for Competitive Examinations' (18EL004) for IV B.Tech -2018 Regulation has been approved by the BOS with some suggestions.

Suggestions made by the Members of BoS

- a. It is highly recommended to recruit a trainer expert to teach this course since the methodologies and standards of teaching are completely different from the regular academic teaching. Also suggested to train the existing faculty in these specific lines.
 - b. It is suggested to conduct more number of tests to give an exposure to different competitive examinations and to assess the student's performance.
 - c. A few modifications were suggested in the content titles- Essential words to High Frequency Words, Analogies to Double unit analogy, Sentence Stress to Connected speech with Intonation Patterns.
 - d. Unit-III & IV shall be swapped since listening is consistently interrelated and intervened with the other language skills speaking, reading and writing.
3. It is suggested to bring out a customized text book for the courses offered.

Minutes approved by


Dr. Asha Madhavi Pagadala

BOS Chairman

Head- Department of English