

**Bapatla Engineering College**

Date: 31-01-2020

**Library Advisory Committee – Minutes of the meeting**

Meeting held on: 31-01-2020 at 10.30 AM

Venue: Admin Building Conference Hall


**Agenda :-**

- 01.To discuss about procuring the books recommended by faculty members in Vijayawada Book Festival on 06-01-2020.
- 02.To discuss about issuing extra books from the College Library to merit students in each class to encourage them to achieve academic excellence.
- 03.To discuss about procuring books suggested by AICTE related to Entrepreneurship.
- 04.Any other matters related to Library development.

**Minutes of the Meeting :-**

- 01.The committee discussed about the books recommended by faculty members in Vijayawada Book Festival on 06-01-2020 and the committee suggested to obtain quotations and procure the books as recommended by faculty for the College Library.
- 02.The committee resolved to issue 2 (two) extra books per head from the College Library to merit students in each class to encourage them to achieve academic excellence.
- 03.The committee suggested to obtain quotations & procure the books suggested by AICTE related to Entrepreneurship for the College Library.
- 04.The committee suggested to procure multiple copies of the title Spoken English & Interview Skills for the College Library for the benefit of students.

#LC20/2(AC)

  
PRINCIPAL  
Bapatla Engineering College  
BAPATLA-522 101.

Signatures of the members of the Library Advisory Committee who attended the meeting on 31<sup>st</sup> Jan 2020 at 10.30 AM.

**Chairman:** Dr. V. Damodara Naidu, Principal

**Staff Representatives :-**

S No	Name of the staff member	Designation	Department	Signature
01	Dr. Ch. Lakshmi Srinivas	Professor	Mechanical Engg.	<i>Ch. Lakshmi Srinivas</i>
02	Mrs. J. Venkata Lakshmi	Associate Professor	EIE	<i>J. Venkata Lakshmi</i>
03	Mr. S. Ganapathi Prasad	Asst. Professor	Civil Engg.	<i>S. Ganapathi Prasad</i>
04	Ms. Y. Sruthi	Asst. Professor	ECE	<i>Y. Sruthi</i>
05	Mrs. K. Kamala Devi	Asst. Professor	EEE	<i>K. Kamala Devi</i>
06	Mrs. Ch. Mangamma	Asst. Professor	CSE	<i>Ch. Mangamma</i>
07	Mr. Sadhu Ratna Babu	Asst. Professor	IT	<i>S. Ratna Babu</i>
08	Mr. P. V. Koteswara Rao	Asst. Professor	MCA	<i>P. V. Koteswara Rao</i>
09	Dr. K. Prasada Rao	Asst. Professor	Chemistry	<i>K. Prasada Rao</i>
10	Mr. S. L. V. Mallikarjun	Asst. Professor	Physics	<i>S. L. V. Mallikarjun</i>
11	Mrs. K. Nagamani	Asst. Professor	Maths	<i>K. Nagamani</i>
12	Dr. Sk. Shabreen Sultana	Asst. Professor	English	<i>S. Sultana</i>
13	Mr. A. Rama Mohana Rao <b>Coordinator</b>	Librarian	Library	<i>A. Rama Mohana Rao</i>

**Student Representatives :-**

S No	Name of the Student	Branch	Class	Regd. No.	Signature
01	Gummadi Nagadath	CSE	3/4 CSE A	Y17ACS445	<i>G. Nagadath</i>
02	Nerella Venkata Sai Manikanta	Civil Engg.	3/4 CE B	L18ACE559	<i>N. Venkata Sai Manikanta</i>
03	Makkapati Sai Ram	ECE	3/4 ECE B	Y17AEC496	<i>M. Sai Ram</i>
04	S. Uday Kumar	EEE	3/4 EEE C	Y17AEE479	<i>S. Uday Kumar</i>
05	B. Bharath Kumar	Mech. Engg.	3/4 Mech. A	L18AME509	<i>B. Bharath Kumar</i>
06	Pattan Asif Ali Khan	IT	3/4 IT B	Y17AIT466	<i>P. Asif Ali Khan</i>

*L. V. Naidu*  
**PRINCIPAL**  
 Bapatla Engineering College  
 BAPATLA-522 101.

## **Bapatla Engineering College**

Date: 26-08-2019

### **Library Committee – Minutes of the meeting**

Meeting held on: 26-08-2019 from 2.30 PM to 4.30 PM  
Venue: Admin Building Conference Hall

#### **Agenda :-**

01. To discuss about the requirement of e books & printed books.
02. To discuss about the usage of e journals being subscribed by the College Library.  
(IEEE, ASCE, ASME & Science Direct) - Measures to be taken to improve the usage.
03. To discuss about Library Automation Software (SOUL 2.0 & CAMU)
04. Procuring rare books.
05. Suggestions for the improvement of Library facility.

#### **Minutes of the Meeting :-**

01. The committee discussed about the requirement of e books & printed books to be procured for the Library. The committee suggested to procure GATE books 5 copies each for all branches of Engineering & also 5 copies each of Aptitude & reasoning books of R S Agarwal.
02. It is suggested to enlighten all the students about e journals being subscribed by the College Library through faculty and through student representatives of Library Committee to improve the usage of e journals.
03. The committee discussed about the existing Library Software SOUL 2.0 and suggested to continue the usage of this software as it is developed by INFLIBNET an IUC of UGC (Govt. body) and supports international standards such as CCF, AACR II & MARC 21 etc. The private softwares may not support international standards.
04. All the committee members are informed to identify important and some useful rare books to procure the same for the College Library.

  
PRINCIPAL  
Bapatla Engineering College  
BAPATLA-522 101.

Signatures of the members of the Library Advisory Committee who attended the meeting on 26<sup>th</sup> Aug 2019 from 2.30 PM to 4.30 PM

**Chairman:** Dr. V. Damodara Naidu, Principal

**Staff Representatives :-**

PRINCIPAL  
Bapatla Engineering College  
BAPATLA-522 101.

S No	Name of the staff member	Designation	Department	Signature
01	Dr. Ch. Lakshmi Srinivas	Professor	Mechanical Engg.	
02	Mrs. J. Venkata Lakshmi	Associate Professor	EIE	
03	Mr. S. Ganapathi Prasad	Asst. Professor	Civil Engg.	
04	Mr. P. Vasudeva Reddy	Asst. Professor	ECE	
05	Mrs. K. Kamala Devi	Asst. Professor	EEE	
06	Mrs. Ch. Mangamma	Asst. Professor	CSE	
07	Mr. Sadhu Ratna Babu	Asst. Professor	IT	
08	Mr. P. V. Koteswara Rao	Asst. Professor	MCA	
09	Dr. K. Prasada Rao	Asst. Professor	Chemistry	
10	Mr. S. L. V. Mallikarjun	Asst. Professor	Physics	
11	<del>Mr. S. L. V. Mallikarjun</del> K. Nagamani	Asst. Professor	Maths	
12	Dr. Sk. Shabreen Sultana	Asst. Professor	English	
13	Mr. A. Rama Mohana Rao <b>Coordinator</b>	Librarian	Library	

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03	Makkapati Sai Ram	ECE	3/4 ECE B	Y17AEC496	
04	S.Uday Kumar	EEE	3/4 EEE C	Y17AEE479	
05	B.Bharath Kumar	Mech. Engg.	3/4 Mech. A	L18AME509	
06	Pattan Asif Ali Khan	IT	3/4 IT B	Y17AIT466	